

**FLORIDA SHORT-FORM PUBLIC OFFICER/TRUSTEE/REPRESENTATIVE ACKNOWLEDGMENT**  
F.S. 695.25(5) — Effective January 1, 2020

State of Florida }  
County of \_\_\_\_\_ }

The foregoing instrument was acknowledged before me by means of

Physical Presence, — **OR** —

Online Notarization,

this \_\_\_\_\_, by  
*Date*

\_\_\_\_\_  
*Name of Person Acknowledging and Title of Position*

\_\_\_\_\_, who

is personally known to me — **OR** —

has produced \_\_\_\_\_  
*Type of Identification*

as identification.

\_\_\_\_\_  
*Signature of Notary Public*

\_\_\_\_\_  
*Name of Notary Typed, Printed or Stamped*

Notary Public — State of Florida

*Place Notary Seal and/or Stamp Above*

Commission No. \_\_\_\_\_

**OPTIONAL**

*Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

# Florida Short-Form Public Officer/Trustee/Representative Acknowledgment

The Florida Short-Form Public Officer/Trustee/Personal Representative Acknowledgment certificate may be used when a duly appointed public officer, trustee or personal representative is signing and acknowledging on behalf of, and respectively, a government entity, trust or another individual.

The optional section at the bottom can deter alteration of the document or fraudulent reattachment of this form to an unintended document. The insertions in this section are not required by law. Failure to fill out this section will not affect the validity of the certificate.

## Instructions:

- 1 NAME OF COUNTY** where Notary performs notarization.
- 2 HOW SIGNER APPEARED** for the notarization. Check the appropriate box to indicate whether the signer appeared 1) physically in front of the Notary, or 2) remotely by means of audio-visual communication (second option for authorized Online Notaries effective January 1, 2020).
- 3 DATE OF NOTARIZATION.** Actual day, month and year in which signer appears before Notary.
- 4 NAME AND TITLE OF SIGNER** appearing before Notary. Initials and spelling of name should agree with document and ID card. Title should include name of entity or person represented, such as "Mayor, City of Miami," "Trustee, XYZ Trust," etc.
- 5 HOW SIGNER WAS IDENTIFIED.** Check the first box if signer is personally known to Notary. Check the second box if Notary identifies signer through either (a) identification documents (ID cards) or (b) oath of credible witness(es).
- 6 TYPE OF IDENTIFICATION.** If not personally known to Notary, indicate how signer was identified: either (a) "ID cards: type of card" or (b) "the sworn written statement of a (two) credible witness(es): name(s)." Line through any remaining space.
- 7 SIGNATURE OF NOTARY,** exactly as name appears on commissioning papers, in space 8 and in seal.

- 8 NAME OF NOTARY,** typed, printed or stamped exactly as name appears on commissioning papers, in space 7 and in seal.
- 9 COMMISSION NUMBER,** exactly as it appears on commissioning papers and in seal.
- 10 NOTARY SEAL IMPRINT,** clearly and legibly affixed.

**SPACES 11-14 ARE OPTIONAL.** Omission of information here will not affect the document's validity. However, completing these spaces can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

- 11 TITLE OR TYPE OF DOCUMENT** notarized, such as "Deed of Trust."
- 12 DATE OF DOCUMENT** notarized. Most but not all documents will have a date, usually at the top or following the signature. If none, insert "No Date."
- 13 NUMBER OF PAGES** in the notarized document. This may point out fraudulent addition or removal of pages. Do not count the certificate as a page. However, the certificate will be regarded as a page by recording officials in assessing recording fees.
- 14 SIGNER(S) OTHER THAN NAMED IN SPACE 4.** Since some signers might not be named on the same notarial certificate, insert name(s) of other signer(s) here that appear(s) or will appear on other certificates — as many as space allows. If none, insert "No Other Signers."


**FLORIDA SHORT-FORM PUBLIC OFFICER/TRUSTEE/REPRESENTATIVE ACKNOWLEDGMENT**  
F.S. 695.25(5) — Effective January 1, 2020

State of Florida  
County of Orange **1**

The foregoing instrument was acknowledged before me by means of  
 Physical Presence, — OR — **2**  
 Online Notarization.

this April 19, 20XX by **3**  
Date  
Michael T. Smith **4**  
Name of Person Acknowledging and Title of Position  
Trustee, XYZ Trust, who  
**5**  is personally known to me — OR — **6**  
 has produced \_\_\_\_\_ **6**  
Type of Identification as identification.

**7** Pat R. Jones **7**  
Signature of Notary Public  
**8** Pat R. Jones **8**  
Name of Notary Typed, Printed or Stamped  
**9** Notary Public — State of Florida  
Commission No. EE 12,345 **9**

**10**  **10**  
Place Notary Seal and/or Stamp Above

**OPTIONAL**  
Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document  
Title or Type of Document: Deed of Trust **11**  
Document Date: 4/18/XX **12** Number of Pages: 4 **13**  
Signer(s) Other Than Named Above: No Other Signers **14**

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